

PROJECT INTAKE FORM

Instructions: Please complete the Project Intake Form set forth below. The information being gathered below is part of the company's ordinary course operations that it undertakes in connection with projects to which it supplies its materials and is not an indication of any breach, default, or adverse event in respect of the project.

SECTION 1: YOUR COMPANY INFORMATION

Company Name

Address

Contact Name

Phone

Email

License No. (if applicable)

Select Your Position: General Contractor Subcontractor Sub-Sub Material Supplier Equipment Lessor

SECTION 2: PROJECT INFORMATION

Project Name

Project Address (Street, City, County, ZIP)

Select Project Type: Private Public Local, City, or State Federal

Base Contract Amount: \$

Start Date:

Expected Completion Date:

SECTION 3: PROPERTY OWNER / AWARDING AUTHORITY

Owner / Public Entity Name

Address (Street, City, County, ZIP)

Contact Name

Phone

Email

SECTION 4: YOUR CUSTOMER INFORMATION

Customer / Company Name

Address

Contact Name

Phone

Email

SECTION 5: GENERAL CONTRACTOR

Company Name

Address

Contact Name

Phone

Email

License No. (if applicable)

SECTION 6: PAYMENT BOND INFORMATION

Are you required to have a performance or payment bond? Yes No

Do you have a copy of the General Contractor's payment bond? Yes No

Surety Company Name

Bond Number

If a payment bond exists, please attach a copy of the bond to this form when completed.

CERTIFICATION

By signing below, the undersigned represents that the information provided above is true and accurate to the best of their knowledge.

Signature

Date

Printed Name

Title